

## **Veterinary Assistant**

Assist the veterinarian with office visits and exams, provide patient restraint, work at the direction of the veterinarian and supervisory staff, takes care of the everyday needs of pets in the hospital and helps maintain the hospital facility, keeping it neat and clean.

### *Job Requirements/ Skills/ Physical Demands*

An employee in this position must have a sense of caring for animals, ability to multi-task in a hectic and sometimes emotional atmosphere with ability to lift approximately 50 pounds, and strength to walk dogs of up to 130 pounds.

### *Essential Functions*

- Provide compassionate care for pets
- Restrain pets for veterinarians and technicians
- Assist in the taking of x-rays
- Monitor and collect urine and fecal samples as needed
- Monitor, record, and report physical signs of hospitalized/boarded pets
- Clean cages, runs, boarding area and/or hospital facilities, including exam rooms, treatment room, exotics and isolation area, employee lounge, bathrooms and doctor's office
- Maintain reception area in a neat and sanitary condition
- Provide clean bedding, water and litter pans for pets
- Feed hospitalized/boarded pets as needed
- Exercise hospitalized/boarded dogs as needed
- Take incoming pets to appropriate areas
- Bathe pets and prepare pets for dismissal
- Retrieve pets that are being discharged
- Re-stock ward with food from food room
- Bring retail food to reception area
- Re-stock reception area shelves
- Do laundry
- Wash and sanitize pet dishes
- Perform other duties as assigned